

Birkenhead & Tranmere Neighbourhood Planning Forum

MINUTES

Date of meeting: Monday 8 December 2014

Start time: 6:15pm

Venue: St Catherine's Community Centre, Church Road

Members present: Philip Barton [**PB**]; James Kay; Jayne Clough; Greg Vogiatzis [**GV**]; Jim Cadwallader [**JC**]; Vicky Martin [**VM**]

Apologies: Michelle Vogiatzis; Cllr Pat Cleary

No.	Item	Notes	Action	Target date
1	Adopt constitution	Discussion took place about altering clause 8h) to ensure all decisions taken at the meeting were constitutional. <i>Agreed unanimously.</i>	Item discharged	
2	Elect officers	The following officers were elected: Chair: PB (volunteered, seconded by JC , unanimous vote in support) Secretary: GV (volunteered, seconded by PB , unanimous vote in support) Treasurer: Situation vacant	Treasurer required. Nominations sought.	31 Dec 2014

3	Discuss boundary proposals	<p>The Birkenhead & Tranmere Ward has already been agreed as the starting point for the Neighbourhood Forum area. The following incursions into neighbouring wards were discussed:</p> <ol style="list-style-type: none"> 1. Cloughton Ward: <i>Agreed unanimously in part.</i> To extend the boundary to include Bentinck Place, Cloughton Place, Cole Street, Cloughton Road (part), Grange Road West (part), Eastbourne Road (part) and Grange Mount (part). Reason: to ensure all shops are included in any potential retail policies; residential area similar in social character to Menai Street. 2. Oxton Ward: <i>Agreed by majority vote (4:2) in part.</i> To extend the boundary to include Williamson Art Gallery & Museum. Reason: To support a potential “cultural triangle” policy between The Williamson Art Gallery & Museum, Birkenhead Central Library and The Little Theatre. 3. Rock Ferry Ward: <i>Agreed unanimously in part.</i> To extend the boundary to include Victoria Park but not surrounding houses. Reason: To ensure any potential open 	Item discharged	
---	----------------------------	---	-----------------	--

		<p>spaces policy applies to both parks. Including any more residential properties would make the neighbourhood plan area too big.</p> <p>4. Rock Ferry Ward: A new proposal by VM to exclude the entire area south of Downham Road was discussed but not supported.</p> <p>5. Rock Ferry Ward: <i>Agreed unanimously.</i> To include Holborn Square; Sidney Road (part); Holt Road (part), and Queen Street (part). Reason: To allow for the Tranmere Tunnels to be included in the area as part of a potential tourism/heritage policy. Makes more sense to have the boundary follow Old Chester Road.</p>		
4	Adopt agreed boundary	The agreed boundary will be adopted subject to a statutory 6-week public consultation, organised by the Council.	PB, GV, Council	31 Mar 2015
5	Appoint consultant for Forum and boundary designation applications	PB explained that he had approached a number of consultancy firms with experience of neighbourhood planning. Only one company – BPUD from Macclesfield – had responded. PB sought authorisation to meet with a representative of BPUD. Members unanimously authorised PB to do this.	PB	11 Dec 2014

6	Appoint consultant for marketing/branding exercise	PB explained that he had approached a number of consultancy firms but that, again, only one – Brand from Neston – had responded. PB sought authorisation to meet with a representative of Brand, Lucy Mason. Members unanimously authorised PB to do this.	PB	16 Dec 2014
7	Planned actions	Set up a bank account with a minimum of 2 signatories. This will be difficult without a Treasurer. It was suggested that VCAW be approached and asked to hold the money we have been awarded (£5,250) on our behalf until a Treasurer is found.	PB	31 Dec 2014